



ISLANDS OF THE WORLD CONFERENCE

"Island Space and Time"

2026 Jul. —
7 TUE - 11 SAT

Conference Venue
Jaeundo, Shinan County,
South Korea

Oral Presentation Guidelines

Instructions for preparing your presentation and related information are provided below. All oral presenters are expected to attend the conference in person and deliver their presentation live to the audience.

For any enquiries, please contact the Secretariat of the 20th Islands of the World Conference (2026 ISISA) at abstract@2026isisa.kr.

Important Dates

- Early-bird registration deadline: **30 April 2026**
- Abstract modification deadline: **31 May 2026**
- Advance upload deadline for presentation file and CV: **23 June 2026**

Presentation Schedule

- Your presentation schedule can be found by logging into the conference website and visiting the **"Abstract" tab in My Page**.

Session Format

- Each General Session (Free Paper) and Special Session organised by IGU will run for a total of 90 minutes.
- Each session will include four presentations. The standard presentation format is as follows:
 - **Presentation: 15 minutes**
 - **Q&A: 5 minutes**
- For **other special sessions** (excluding General Sessions and IGU-organised sessions), the presentation format and speaking time may **vary depending on the session organiser**. In such cases, presenters may be contacted separately by the organiser.

Preparing Your Presentation

- **Fonts**
The session computers are equipped with standard fonts available in Windows 11 and Microsoft PowerPoint. Please avoid using custom or purchased fonts, as these may not display correctly.
Alternatively, you may embed fonts when saving your PowerPoint file.
- **Aspect Ratio**
All presentation rooms use projectors with a 16:9 aspect ratio. While the standard 4:3 format is supported, it will not fill the screen in presentation mode.
- **Media Files**
Please bring all media files with you for any unexpected circumstances, even if they are embedded in your presentation file. While on-site support is available, missing media files cannot be recovered.



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- **File Formats**
The session computers operate on Windows and have PowerPoint and PDF software installed. Please save your presentation as a .pptx file. Other formats (e.g. .ppt, .pps) are not recommended, as they may not open correctly.
- **For Mac Users**
If you prefer to use your own Mac laptop, please ensure that you bring the necessary HDMI adapter or multi-port hub.

Upload of Presentation Materials and Presenter's CV

- All presenters are required to upload their presentation materials prior to the conference.
- Please upload your presentation file (PowerPoint or PDF recommended) and Presenter's CV via the "Abstract" tab in My Page on the conference website by **23 June 2026** (two weeks prior to the event).
- Please save your presentation file using the following naming format and upload it **e.g. SessionCode_Date_Time_FullName.pptx**
- A CV template (Word format) is available for download on My Page.

On-site Presentation

- Please bring a back-up copy of your presentation and all media files (e.g. on a USB drive).
- If you have made any last-minute revisions, you may replace your file using the session room console during the break prior to your session.
- Please arrive in the session room at least 10 minutes before the session begins.
- Your seat will be reserved in the front row.
- When it is your turn to present, please proceed to the lectern. A member of staff will assist you by displaying your presentation on the screen.

Audiovisual Equipment

- All presentation rooms are equipped with:
 - A presentation management system (running on Windows)
 - LCD projector (16:9 aspect ratio)
 - Microphone
 - Audio connection from the laptop
 - Laser pointer and slide advancer
- If you prefer to use your own Mac laptop, please ensure that you bring the necessary HDMI adapter or multi-port hub

Publication of Abstract

- All accepted abstracts will be published in the conference abstract book (digital version) with an ISBN after the event.
- Authors are responsible for the accuracy and final form of all submitted materials. You may view, edit your abstract via My Page until **31 May 2026**.